

Summer 2011 – English 304 Job Application Package Reflection

To accompany your Job Application Package (Project #2), please write a brief reflection detailing the rhetorical choices you made for each document. This reflection can take the form of a memo or letter—whichever you think is more appropriate for your purpose. The reflection should be no longer than one single-spaced page.

In particular, I would like to hear about your decision processes regarding the following:

- format and design;
- audience accommodation;
- persuasiveness;
- word choice.

Feel free to reflect on any other parts of the writing process, too. For example, was it easier to write the documents for one job versus the other? Did you have any difficulties distinguishing your résumés or cover letters from each other? Were there any parts of the assignment that were easier or more difficult to complete?

Your reflection will allow me to understand how to approach your documents.

The Job Application Package Reflection is due Tuesday, May 31, 2011.